

VOLUNTEER SESSION PLAN



BASIC INFORMATION

This basic information may be used in publicity, so please keep this in mind.

DISCUSSION TITLE

DATE AND TIME

BRIEF DESCRIPTION OF THE SESSIONS OR ACTIVITIES

VENUE

YOUTH WORK LEAD

OBJECTIVES, OUTCOMES AND INDICATORS

TO SPEAK TO **A GROUP** YOUNG PEOPLE ABOUT YOUR CAREER JOURNEY:
THE GOOD AND BAD. OFFER TIPS FOR INTERVIEW AND APPLICATION

TO HELP INCREASE **WORKREADINESS AND BUSINESS ACUMEN** OF LOCAL YOUTH
IN LONDON

TO PROVIDE **ONE ON ONE** SUPPORT

YOUR JOB TITLE

YOUR JOB DESCRIPTION

OTHER AREAS OF INTEREST AND EXPERTISE:

1 HOUR SESSION

18:00	Introduction Ice Breaker Catch up – What have the young people been up to? Please ensure they fill out their Personal Development Booklets
18:10	VOLUNTEER TALK Intro – 5 minutes Work history – Highs & Lows (This gives young people a sense of journey & prospective) Explain your industry and the different jobs within it Show & Tell – Can you bring in anything to explain your work Explain the professional and social skills needed in your work place Can you offer tips for interview? Are you aware of any current opportunities? What are the skills sets / qualifications needed? Do you have any life tips to share with young people?
18:30	Open discussion
18:50	Complete LVN Evaluation Form To Do List for next week – Including professionals they want to meet / interview
Close	

ACTION POINTS

-  **LVN Action Point: New Volunteers required**
-  **Youth leaders comment about the session**

I have been shown the Fire evaluation point

Signature

I agree to the London Village Network
Safeguarding Policy. I will NOT hand out
my contact details to young people

Signature